

**NORFOLK COUNTY AMATEUR SWIMMING ASSOCIATION**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON WEDNESDAY 27<sup>th</sup> NOVEMBER 2017 AT HEWETT ACADEMY, NORWICH**

**PRESENT**

**OFFICERS:** Mrs J Banham (President Elect), K Belton (Treasurer), Mrs D McRoberts (Secretary), Mrs J Thompson (President), Mrs T Spinner (Asst. Secretary).

**PAST PRESIDENTS:** C Galer (Emergency Committee), A Lelean (Website), Mrs S Lelean (Masters), P Kendall (Open Water), S Murray (East Region Rep). A Smith (Officials Examinations), Mrs M Tallwin (Synchro), Mrs K Woodhouse (Past President).

**OTHER ATTENDEES:** G Applin (Officials Liaison), B Banham (Great Yarmouth), Mrs J Grimes (Diss Otters), C Maloney (Norwich Swan), A Moore (Disability Swimming), Mrs N Warnes (West Norfolk).

**In the absence of the Chairman, K Woodhouse was invited to chair the meeting.**

**APOLOGIES:** Mrs D Barrett (Trophies), R Barrett (County Records & Colours), Mrs B Belson (Past President), R Belson (Past President), Mrs E Bowen (County Junior League), J Digby (County Coach), G Garner (Past President), L Harvey (Championship Secretary), D Peck (Development), J Peggall (Facilities), Mrs C Rose (Competitions/Team Manager), K Rumsey (Chairman).

**2. MINUTES OF 2016 AGM**

It was proposed by G Applin, seconded by P Kendall that the minutes be accepted as a true record.

**3. ANNUAL REPORTS**

**President** Jean Thompson said that her year as County President had been a great privilege, taking the role due to the loss of Warwick to Cancer. There were many highlights, including County Championships and the Relay Gala, as well as the Norfolk Junior League. June went on to mention other enjoyable and interesting events that she had attended – see full President's Report for detail. She said that she had been supported by a great band of people. Jean confirmed that she had enjoyed a wonderful year, and wanted to thank all the clubs, swimmers, officials and volunteers for their hard work.

**Hon. Secretary** There had been four Executive Committee meetings plus six Competitions Sub Committee meetings. Debbie McRoberts thanked all NCASA members who had helped her in her time as Norfolk County ASA Honorary Secretary, especially Tony Smith and Keith Belton.

**Facilities** John Peggall confirmed his decision to stand down. A Smith emphasised need to ensure appropriate candidate was recruited for the role, with pools closing and other pools being built in the County, and the ongoing risk of maintenance of School Pools. It was mentioned that the expert advice on facilities was being co-ordinated at Regional level via East Region, but it was again agreed that there was a need for a County presence. All clubs asked to explore expertise within Club Membership and potential find a candidate for the role.

**Championship Secretary** county Championships hosted at Sportspark in 25m mode. Entries hard to judge, timings sporadic. Warwick Thompson Gala and County Challenge held too close together, numbers again quite low. Relay gala was well supported and won by City of Norwich A Team. Report submitted – request for years to be added to charts.

**Competitions Secretary** Due to absence there was no formal report submitted, however it was noted that: Norfolk finished in 2<sup>nd</sup> place in the 2 Counties gala held in March 2017, and 5<sup>th</sup> in the East Region Inter-Counties gala in July 2017. There was no Norfolk team entered for the Junior Inter-Counties gala in September, however in October 2017 Norfolk came 14<sup>th</sup> in the National Inter Counties in Sheffield (a lower place to the 12<sup>th</sup> achieved last year).

**County Records & County Colours** Report submitted following meeting.

**Trophies, Gala Helpers & Stock** Nothing reported.

**Norfolk Junior League** Ten teams had participated in 2017 including two 'B' teams. City of Norwich 'A' had won the Copeman Cup. Diss Otters had won the Christine Clark Cup.

**Masters Swimming** The Norfolk Masters Championships & Open Meet had again taken place successfully at the Sportspark in May with the exciting addition of relays. Norfolk swimmers had performed well at the GB Long Course Championships in June with Pat Jackson earning 6 Golds. In August 10 Norfolk swimmers went to Budapest for the World Masters and 2 of them gained top 10 places. The ASA National Short Course Masters Championships in Sheffield in October had 33 Norfolk representatives, no Golds this time, but plenty of medals and PBs. Finally Norfolk again finished in

1st place in the East Region heat of the National Masters Inter Counties competition in Newmarket, a very tight competition, Norfolk winning by just 2 points.

**Synchronised Swimming** Membership of the only synchro club in Norfolk remains at full capacity, and this year they have added a Masters section. The synchro swimmers have been actively involved in several competitions around the East Region. Parents have become qualified as JL1 and Poolside Assistants as well as attending lifeguarding courses. Norfolk have 2 swimmers qualified for the National Age Group competition in November.

**Water Polo** Nothing reported.

**Open Water** The East Region Open Water Championships, incorporating the Norfolk County Championships, took place at Whitlingham Broad in July. Of the 78 competitors, 7 Norfolk swimmers qualified to fill some of the East Region's 42 places at the National Age Group Championships where they performed well finishing in the top 20. County open water training again took place regularly during the summer months at Fritton Lake, partly funded by the County, with swimmers from several of the Norfolk clubs attending. There is always a requirement for new officials and we have 2 newly qualified teenagers joining the ranks.

**Disability Swimming** There have been some very notable performances by Norfolk's disability swimmers and special mention was made of the achievements of Jessica Jane Applegate who set a world record in 100F1, and Jordan Catchpole who set a British Record in the 100F1 – both qualifying for World Champs as a result. Special mention of City of Norwich Head Coach Alex Pinniger who was awarded Para Coach of the Year by British Swimming. The County once again supported a Swimability Gala for severe physically and mentally disabled swimmers at Riverside Pool in July.

**County Website** Content continues to be kept up to date, thanks to contributors. Plans to add officials details this year. Potential requirement for software upgrades noted.

**Officials Liaison** This has been a busy year for technical officials and, apart from the County Masters gala, there has been excellent attendance by licensed officials at all of the county meets. Thanks to all those who attended and to those who organise the training for new officials. Plans for the new year include the development of an officials database.

**Officials Examinations**. Congratulations to Rachael Hutchinson for having passed the Referee exam during 2017. A Starter course took place in Wymondham, a JL2 (Stroke & Finish Judging) course took place in Diss and three JL1 (Timekeeping and Turn Judging) courses took place in Norwich and Thetford. A further three timekeeper courses took place in Thetford, Kings Lynn and Easton. Seven Starter candidates, fourteen JL2 candidates and sixteen JL1 candidates passed their final assessments during the year. Thanks to Chris Galer, Keith Belton, Stewart Murray, Kevin Rumsey, Jo Banham and Darren Peck for assisting with courses and assessments. In addition a FINA Rules update course took place at Easton College in November 2017.

**Development**. Development group members have been visiting all the clubs to find out their requirements. A County Development Day took place in November 2017 at Easton College embracing a number of different topics and courses, some better attended than others. A more detailed report with attendee numbers by club will be provided.

**Child Protection & Welfare** No report.

**East Region** There have been five Board meetings and a number of diverse subjects were discussed. There have been a variety of courses and development days held covering the various disciplines. Regional fees will remain unchanged. Communication re Swim England Branding shared with East Region for adoption. Plans for incorporation continue, Ian Mackenzie nominated as East Region candidate for the Board. East Region has a new talent development officer.

**Emergency** No Emergency Committee meetings were needed this year. Thanks to Debbie McRoberts and Tony Smith for their support in 2017.

**Press & PR** This post still remains unfilled, nothing reported.

**County Volunteer Co-ordinator** This post still remains unfilled, nothing reported.

The officers were thanked for the preparation of their reports. The adoption of the reports was proposed by Jo Banham, seconded by Sally Lelean and accepted unanimously by those present.

#### **4. BALANCE SHEET**

The Hon. Treasurer presented the annual report. Income for the year totalled £46,992.68 against expenditure of £53,202.44. After taking into account stock purchases and sales, the Balance Sheet showed a deficit of £6,209.76. Current assets, including stock was stable at £52,680.14. The Treasurer confirmed that the deficit was due to the June 2017 galas – a situation resolved by planning this season. He thanked the auditor, Kathryn Curtis, for her work at the end of the year.

The adoption of the accounts was proposed by Tony Smith, seconded by Chris Galer and agreed unanimously.

#### **5. AFFILIATION FEES**

The Hon. Treasurer said that it was proposed to keep the affiliation fee at £1.30 per member. This was proposed by Gary Applin, seconded by Paul Kendall and agreed unanimously.

#### **6. RULE CHANGES**

Changes to the Secretary role, merging Honorary Secretary and Honorary Assistant Secretary, was discussed and agreed. Rules amended with further minor changes to terminology.

#### **7. DECLARATION OF PRESIDENT FOR 2018**

Jo Banham of Great Yarmouth SC was welcomed as the new County President. She thanked Jean Thompson for all her work during the past year and presented her with a Past Presidents' badge. She also thanked everyone for their support during what had been for her a most difficult year.

#### **8. ELECTION OF OFFICERS**

President Elect	Darren Peck
Hon. Chairman	Kevin Rumsey
Hon. Secretary	Tracey Spinner
Hon. Treasurer	Keith Belton
Hon. Auditor	Kathryn Curtis
Hon. Solicitor	Bruce Faulkner
Hon. Medical Officer	Dr Martin Roberts

These appointments were proposed by Chris Galer, seconded by Gary Applin, and approved unanimously.

#### **9. ELECTION OF SUB COMMITTEE SECRETARIES**

Competitions	Secretary	Cheryl Rose
Masters	Secretary	Sally Lelean
Synchro Swimming	Secretary	Madeline Tallowin
Water Polo	Secretary	John Dickson
Finance	Secretary	Keith Belton
Norfolk Junior League	Secretary	Elaine Bowen
Facilities	Secretary	(Vacant)
Emergency	Secretary	Chris Galer
Development	Secretary	Darren Peck
Diving (inactive)		

These appointments were proposed by Ben Banham, seconded by Gary Applin, and approved unanimously.

#### **10. ELECTION OF OTHER OFFICIALS AND COUNTY REPRESENTATIVES**

Trophies	Dianne Barrett
Records & County Colours	Robin Barrett
Officials Liaison	Gary Applin
Officials Examinations	Tony Smith (until Spring 2018); then Chris Galer
Child Protection & Welfare	Nikki Miller
East Region	Stewart Murray
Championship Secretary	Liam Harvey
Gala Helper Liaison	Dianne Barrett
Team Manager	Cheryl Rose
Press & PR	(vacant)
Disabled Liaison	Tony Moore
County Coach	John Digby

Open Water	Paul Kendall
County Website	Adam Lelean
East Region Swimming Committee Rep.	Elaine Bowen
County Volunteer Co-ordinator	(vacant)
Lifesaving (inactive)	

These appointments were proposed by Sally Lelean, seconded by Madeline Tallwin, and approved unanimously.

Clubs were asked to canvas their members and try to fill some of the vacancies Posts that remained unfilled will be referred to the incoming Executive Committee at the December meeting.

### **CLOSING REMARKS**

Executive Committee meetings during the coming year will take place on Wednesday 6 December 2017, Tuesday 6 March, Wednesday 6 June, and Tuesday 4 September 2018, all in Room A17 at the Hewett Academy at 7.30 pm. The date for the AGM in 2018 was set for Wednesday 28 November 2018.

The acting chairman then closed the meeting.