

**NORFOLK COUNTY AMATEUR SWIMMING ASSOCIATION**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON WEDNESDAY 25<sup>th</sup> NOVEMBER 2020**

**PRESENT**

**OFFICERS:** Mr G Applin (President), K Belton (Treasurer), Mrs C Rose (President Elect), K Rumsey (Chairman), Mrs K Woodhouse (Hon. Secretary).

**PAST PRESIDENTS:** Mrs D Barrett (Trophies), R Barrett (County Records & Colours), C Galer (Officials Training), P Kendall, A Lelean (Website), Mrs S Lelean (Masters), S Murray, D Peck (Development), A Smith.

**OTHER ATTENDEES:** J Ashley (Synchro), Mrs S Buchan (North Norfolk), Mrs J Grimes (Diss Otters), L Harvey (Championship Secretary), Mrs J Kendall (Open Water), M Ogden (Dereham), J Salmon (Norwich Swan). Mrs T Spinner (CO Norwich).

**APOLOGIES:** Mrs E Bowen (Norfolk Inter-Club Gala), S Rose (Press & PR).

**2. MINUTES OF 2019 AGM**

The minutes were accepted as a true record.

**3. ANNUAL REPORTS**

**President** The President expressed regret at being unable to perform many Presidential duties this year so will be continuing as County President in 2021. He was impressed at the varied and innovative ways clubs had engaged with their swimmers. Before the first lockdown he attended Great Yarmouth SC's presentation evening, hosted the Swim England East Region President at the first weekend of our County Championships and also hosted the Past Presidents at the County Relay Gala. He thanked all the officials, volunteers and parents stating without these important people we would not be able to run our galas and events so successfully.

**Hon. Secretary** There had been four Executive Committee meetings, two Competitions Sub-Committee meetings and a Special General Meeting. Due to the outbreak of COVID-19, the decision was taken to move all meetings from March 2020 onwards to an on-line format. Meetings will likely continue to take place in this way throughout 2021.

**Championship Secretary** No report.

**Competitions Secretary** No report.

**County Records & County Colours** No new records have been claimed. However the following record from 2019 has been ratified for B. Blowers – 200m metres freestyle. If anyone is aware of any unclaimed records from 2019/2020 please contact R. Barrett (Records Officer), details on the County website.

**Trophies, Gala Helpers & Stock** Trophies and medals were given out at the County Championships and Warwick Thompson Gala. Thank you to everyone who helped at Norwich and Thetford pools. If anyone wishes to purchase County kit, please contact [Dibarrett85@gmail.com](mailto:Dibarrett85@gmail.com)

**Norfolk Junior Inter Club Gala** No report

**Masters Swimming** Norfolk swimmers competed successfully at West Sussex and at Sudbury open meets and the Essex masters at Basildon. Unfortunately the Norfolk Masters had to be cancelled. There was a very successful East Region Masters development day held at the Sportspark in March where nine of the 25 participants were from Norfolk. In the 2019 East Region Masters Decathlon competition East Anglian Swallowtails ladies (Catherine Markwell, Pat Jackson, Marion Bryant & Sarah Osman) were winners of the bronze award for the third year running and Catherine also collected the ladies individual bronze.

The Chairman thanked Sally Lelean for her hard work on behalf of the County in the 20 years she had been Norfolk Masters Secretary. A new Master's Secretary is being sought but Sally is willing to assist the new post holder.

**Synchronised Swimming** A grading day and a regional competition were attended by Norwich Synchro swimmers at the start of 2020 before COVID restrictions were put in place, with swimmers successfully passing Grade 1, 2 and 3 and one swimmer achieving Grade 5. A 12&U swimmer attended the National Age Group Figure Competition in March. It was great to see the vast majority of synchro swimmers return to the sport after lockdown. The committee and coaches have

worked hard to keep everyone safe and to keep swimmers engaged. With thanks to them, all our volunteers and parents for their continued support.

**Water Polo** No report.

**Open Water** There have been no events and no development program this year. With the announcement that Swim England has suspended the normal window for County Championships in 2021 and with an alternative window running now from late May until 18 July 2021, there is a high probability that next year's open water competitions will be impacted by this move. Swim England have made it clear that Counties and regions will be consulted to ensure that participation in the Regional Open Water Championships is not affected by this decision, but it is hard to see how that will be achieved. As with all other disciplines, open water officials form an important part of our competitions. With this year's enforced suspension of events, officials have not had opportunity to maintain and develop their skills and new officials have been denied the chance to experience what this discipline has to offer. If you are interested becoming an official, please contact the Open Water Representative for further details. [openwater@eastswimming.org](mailto:openwater@eastswimming.org)

**Disability Swimming** No report

**County Website** No report

**Officials Liaison** No report.

**Officials Training and Development Co-ordinator** There has been little activity this year however we were able to complete several JL1, JL2 and JL2S assessments. We have also seen an increase in the number of newly qualified JL1 officials signing up for JL2 and a number of JL2 officials signing up for JL2S, Thanks to the clubs who have run galas where we have been able to carry out these assessments. Thanks also to Tony Smith, Stewart Murray, Kevin Rumsey, Keith Belton, Darren Peck, Adam Lelean, Jo Banham & Rachael Hutchinson who carried out the assessments and helped enormously with the training and development of officials. Thank you to all officials who have passed on their knowledge by mentoring new candidates, this is increasingly becoming a vital part of officials training. We have 4 new candidates and one retake candidate from 2019 on the British Swimming Referees course, this has been postponed and we are currently awaiting instructions as to how and when training will recommence.

JL1 training has moved to an online system. Club official's co-ordinators are now a very important link in the training process and I am grateful to them for the work that they do. It is vitally important that clubs to keep in contact with officials in an effort to retain them. To that end, each club will be contacted early in the New Year for an update on their registered officials.

For further details on any of the above please contact Chris Galer. [otd@norfolkswimming.org.uk](mailto:otd@norfolkswimming.org.uk)

**Development** There have been no real development opportunities this year however there have been some payments made to clubs for coaching and teaching courses that have been completed by candidates. Richard Every has attended Swim England training for the digital County Camps and has sent out the presentations to enable the club coaches to deliver the content to their respective swimmers. With thanks to Chris Galer, Stewart Murray, Keith Belton and Richard Every for their help and input to the development of Norfolk Swimmers.

**Child Protection & Welfare** No report

**East Region** No report.

**Emergency** No report.

**Press & PR** No report.

**County Volunteer Co-ordinator** Post unfilled.

The officers were thanked for the preparation of their reports.

#### **4. BALANCE SHEET**

The Hon. Treasurer presented the annual report. Income for the year totalled £43,504 against expenditure of £35,828.50. After taking into account stock purchases and sales, the Balance Sheet showed a surplus of £7,675.50. Current assets, including stock, are £73,709.84. The large reductions in some of the income and expenditure lines are because of the cancellation of galas. Affiliation income was also down and this is because clubs would have had little membership growth between March and October. The Stock Purchase of £756.32 is in respect of medals that were purchased for 2020 events but will now be used at future events. They will appear as expenditure and stock sales when they are used. In this way more accurate event costs will be seen. He thanked the auditor, Kathryn Curtis, for her work at the end of the year.

The adoption of the accounts was agreed unanimously.

## **5. AFFILIATION FEES**

The Hon. Treasurer said that it was proposed to decrease the affiliation fee from £1.30 per member to £0.01. This would mean clubs are around £3,000 better off. The 50% reduction in fee for the last quarter of the year will be scrapped and a penny per swimmer charged.

The affiliation fee was agreed unanimously.

## **6. AGREEMENT TO RULE CHANGES**

Swim England East Region had become a company at its recent ACM. The changes to rules at regional level necessarily impact on our County Rules so changes need to be made as a result. The main change is to Appendix B whereby the County can nominate four representatives to attend the East Region Members Forum.

The changes to the Rules were agreed unanimously.

## **7. DECLARATION OF PRESIDENT FOR 2020**

As his Presidential year had been disrupted by the coronavirus pandemic, it was agreed that Gary Applin should continue as President for 2020.

## **8. ELECTION OF OFFICERS**

President Elect	Cheryl Rose
Hon. Chairman	Kevin Rumsey
Hon. Secretary	Karen Woodhouse
Hon. Treasurer	Keith Belton
Hon. Auditor	Kathryn Curtis
Hon. Solicitor	Bruce Faulkner
Hon. Medical Officer	Dr Martin Roberts

These appointments were approved unanimously.

## **9. ELECTION OF SUB COMMITTEE SECRETARIES**

Competitions	Secretary	TBC
Masters	Secretary	TBC
Synchro Swimming	Secretary	Jessica Ashley
Water Polo	Secretary	John Dickson
Finance	Secretary	Keith Belton
Norfolk Junior League	Secretary	TBC
Emergency	Secretary	Chris Galer
Development	Secretary	Darren Peck

These appointments were approved unanimously.

## **10. ELECTION OF OTHER OFFICIALS AND COUNTY REPRESENTATIVES**

Trophies	Dianne Barrett
Records & County Colours	Robin Barrett
Officials Liaison	Gary Applin
Officials Training & Development Co-ordinator	Chris Galer
Child Protection & Welfare	Shane Vasey
East Region	Darren Peck
Championship Secretary	Liam Harvey
Gala Helper Liaison	Dianne Barrett
Team Manager	TBC
Press & PR	TBC
Disabled Liaison	Tony Moore
County Coach	Richard Every
Open Water	Jacqui Kendall
County Website	Adam Lelean
East Region Competitive Swimming Rep	TBC
East Region County Forum Reps	Darren Peck, Cheryl Rose, Tracey Spinner, Karen Woodhouse

County Volunteer Co-ordinator

Tracey Spinner

These appointments were approved unanimously. All out going officers, secretaries and representatives were thanked. Vacant posts will be co-opted at the next Executive meeting or as soon as possible after that. Clubs were asked to seek suitable volunteers from within their membership.

**CLOSING REMARKS**

The date for the AGM in 2020 was set for Wednesday 24<sup>th</sup> November 2021.

The Chairman then closed the meeting.