

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting – 9 September 2009 – Hewett School**

**PRESENT** K Rumsey (President), M Watkins (Chairman & Hon. Secretary), S McCormack (Hon. Treasurer), Mrs J Andrews (President Elect), Mrs D Applegate, K Belton, R Barrett, C Galer, S Murray, J Rowe, Miss K Starling, Mrs S Thompson, J Toll, Mrs K Woodhouse

**20. APOLOGIES** A. Smith (Hon. Asst. Secretary), M Bateman, J Digby, G Garner, A Lelean, Mrs S Lelean, J Peggall

**21. MINUTES OF EXECUTIVE MEETING HELD ON 5 MAY 2009**

Agreed as a true record.

**22. MATTERS ARISING**

There were none.

**23. CORRESPONDENCE**

Kevin Wray wished to attend a Norfolk ASA meeting to discuss development in East Region. The Chairman will discuss suitable dates with him and the Assistant Secretary.

A letter had been received from David McRoberts with ideas about a Schools Gala Trophy in memory of Ron Berryman.

**24. TREASURERS REPORT**

A statement of accounts as at 31 July showed funds totalling £28246 with a surplus on the year to date of £7496. More details are contained in the minutes of the Finance Sub Committee held on 19 August 2009 – see below.

The ASA had still not paid the £1000 subsidy relating to participation in the 2007 National Inter Counties. Keith Belton will let the Treasurer have details of an appropriate contact in the ASA Finance Dept.

The list of valuable trophies still needed to be reviewed and updated. The Trophies Officer will try to collect them in earlier and, in liaison with the Treasurer, have them valued. In the meantime a stock take of clothing items has taken place.

The Treasurer is still chasing up payment of the 2009 county affiliation fees from some non-competitive clubs.

Suffolk ASA has now paid for their half of the cost of the Distance Events galas in February.

The Treasurer has reclaimed from Active Norfolk the costs of the officials training courses held over the past year and also the Norfolk Officials Seminar held on 28 March. Payment has yet to be received.

**25. CURRENT SWIMMERS' ACHIEVEMENTS**

None reported.

**26. MINUTES TO NOTE**

**Competitions Sub Committee: 12 May 2009**

Minutes noted.

**Competitions Sub Committee: 7 July 2009**

Minutes noted.

The Three Counties Gala has been switched from Sunday 6 December to Saturday 5 December due to a double booking at the Thetford pool. **(Secretaries to note and pass on this information please).**

**Finance Sub Committee: 19 August 2009**

Minutes noted.

No major changes were made for the 2010 budget and it was proposed to leave gala entries at £4 and gala admission charges at £2. The recommendation to leave the affiliation fee at £1.30 per member was proposed by Chris Galer, seconded by Sally Thompson and agreed unanimously.

**27. REPORTS**

**Norfolk Junior League** The AGM of the Norfolk County Junior League took place on Tuesday 23 June and minutes have been circulated. Little Fish SC had applied to join the league but must affiliate first and may not be eligible. West Norfolk will only enter one team in 2010. All pool hire invoices have been received and the league made a profit of c. £550. There

was one report made in the EDP this year. John Toll is standing down as League Secretary and Robin Barrett has volunteered to take over. The Chairman thanked John for all his work over some 30 years.

**Facilities** A new AOE system has been installed at Thetford.

**Officials Examinations** Courses for Judge Level 1 (in Great Yarmouth) and Judge Level 2 (in Norwich) are underway and a new Judge Level 2S (Starter) course is due to begin at Wymondham on 16 September. A reminder that entries for courses (using the form on the web site) need to be submitted via the clubs to the Regional Organiser, Dave Metcalf, 3 Farsands, Oakley, Bedford, MK43 7SJ. (Tel: 01234 825289).

**Officials Liaison** No report.

**Masters** No report.

**Synchro** No report.

**Water Polo** No report.

**Disabled Swimming** No report.

**Education** No report.

**Records** No claims received since the previous meeting.

**Trophies** All club representatives were asked to collect in County Championship trophies and bring them to the AGM for the valuation (mentioned above). It was noted that the cost of trophies was continuing to rise.

**East Region** John Frankland has said that he does not wish to continue in the role of Norfolk Representative at East Region meetings. John Toll has been nominated for East Region President in 2011: he thanked the County President for his nomination. The county has also nominated Robin Barrett, Lynne Meale and Tony Smith for awards.

**County Development** No suitable candidate had yet been identified to take on the full time role of Norfolk Swimming Co-ordinator – a post to be funded by the ASA and work out of the County Sports Partnership offices. A meeting of the Active Norfolk Swimming Action Group is scheduled to take place on 14 September. Following the departure of Daniel Charlesworth and the failure of the ASA to appoint a Swimming Co-ordinator, Kevin Rumsey will ask Keith Sutton (Active Sport Norfolk) if he can help.

**Handbook** No report. (Norwich Disabled SC had not yet received a copy of the 2009 handbook – **Adam Lelean to action**).

**Child Protection & Welfare** No report.

**Lifesaving** No report.

**Membership** The proposed change of name from Breckland Water Polo Club to Norwich & Thetford Water Polo Club still awaits the receipt and acceptance of their new constitution. The Little Fish SC application has been accepted by East Region. An application from Loddon White Dolphin SC (an affiliated club in the 1980s) has been ratified. Hunstanton Sea Eagles have been told that they can affiliate. Aylsham Viking wished to change their name to North Norfolk Vikings (more accurately reflecting the area they cover and where they train) and there were no objections so East Region will be notified accordingly.

## **28. ARRANGEMENTS FOR THE AGM 2009**

The AGM will take place on Sunday 29 November at 2.30pm in Room 17, Hewett School. Voting cards will be issued to club secretaries by the Hon. Secretary in accordance with the number of their members. Invitations and cards are not sent to individual representatives. The Hon. Secretary and Hon. Assistant Secretary will liaise over the arrangements and documentation. Nominations for officers should be made to the Hon. Secretary by one week before the AGM. Also written reports from officers that are to be included in the Annual Report need to be with the Hon. Secretary at least one week before the AGM. Any proposed motions or rule changes to be with the Hon. Secretary by 1 October latest.

## **29. DATES FOR MEETING 2010**

There was a feeling that having only three Executive Committee Meetings a year (instead of five as previously) was too few and Julie Andrews proposed that there should be four meetings in the coming year with the first one in December 2009, closer to the AGM. There was general agreement and she will make this proposal to the AGM. **(The Hon Assistant Secretary will therefore provisionally book the following dates: Monday 7 December 2009, Tuesday 2 March 2010, Wednesday 2 June 2010 and Thursday 2 September 2010). The AGM will take place on Sunday 28 November.**

## **30. ANY OTHER BUSINESS**

Great Yarmouth SC has achieved Swim 21 accreditation.

The next meeting of the County Executive will take place on **Monday 7 December 2009** at Hewett School (Room A17).