

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting – 5 September 2012 – Hewett School**

**PRESENT** S Murray (President), K Rumsey (Chairman), K Belton, (Hon. Treasurer), A.Smith (Hon. Asst. Secretary), Mrs S Lelean (President Elect), B Banham, Mrs D Barrett, R Barrett, Mrs E Bowen, A Lelean, J Macdonald, J. Peggall, Mrs M Tallowin

**29. APOLOGIES** Mrs J Blackwell (Secretary), G Garner, P Kendall, Miss K Starling

**30. MINUTES OF EXECUTIVE MEETING HELD ON 7 MARCH 2012**

Agreed as a true record.

**31. MATTERS ARISING**

**22. Election of Officials and Representatives.** The posts relating to Child Protection & Welfare and Press & PR remained unfilled. Further attempts to fill them will be made at the forthcoming AGM.

**32. CORRESPONDENCE**

None reported.

**33. TREASURERS REPORT**

The accounts as at 31 August showed income of £39340.98 and expenditure of £35358.54 giving a surplus on the year to date of £3982.44. Funds totalled £43685.53. The reasons for the more favourable position than shown in the budget were set out in the Finance Sub Committee minutes, which also indicated several significant items of expenditure, but little income, still to come by the end of the financial year.

**34. CURRENT SWIMMERS' ACHIEVEMENTS**

Congratulations to Jessica Jane Applegate (UEA City of Norwich SC) who had won the gold medal in the S14 200m freestyle and had also finished in 4th place in the final of the S14 100m backstroke at the London Paralympics. She had broken British records in both events and the Paralympics record in the 200m freestyle. A letter of congratulations would be sent to her on behalf of Norfolk County ASA.

**35 MINUTES TO NOTE**

**(1) Competitions Sub Committee: 17 July 2012**

Minutes noted.

Robin Barrett and Gary Jarvis had met to discuss how to reduce the lengths of the County Championship sessions at Thetford. The possibility of altering qualifying times was considered but the preferred option was to hold a separate 400m freestyle gala, possibly on the date (Sat 9 February) vacated by dropping the girls 1500m and boys 800m events from the long distance programme. It was suggested that Wymondham Pool (which has provisionally been booked) would be a suitable venue. This move might also allow time for some presentations to be done on the poolside at Thetford as in earlier years. It was suggested that these ideas should be discussed at the Competitions Sub Committee meeting in October.

**(2) Finance Sub Committee: 28 August 2012**

Minutes noted.

It had been recommended that Affiliation Fees should remain at £1.30. This was agreed and would be proposed to the AGM. Some changes to event entry charges were proposed and agreed to cover increased pool hire charges, gala licensing fees and additional medal (4th, 5th and 6th place) requirements. The revised entry charges (an increase of £1 in each case) would be £6 for long distance (1500m and 800m) events and £5 for all other individual championship and age group events. Relay team entries would remain at £5, whilst challenge gala and masters gala events would still be £4. There was no change to gala admission prices (£2) or to programmes for the County Championships at Thetford (£2 for all 8 sessions) and the County Challenge Galas (£1 for all four sessions). The budget provided for a deficit in 2013 but the total of County funds remained healthy.

**36 REPORTS**

**Norfolk Junior League:** The League AGM had taken place on Tuesday 19 June and the minutes together with the rules and first round draw for 2013 had been distributed. Affiliation fees had been increased to £20 per team. All venues have been booked. The warm up time for both first round galas would be 5.30pm.

**Facilities** Nothing to report.

**Officials Examinations.** Since the last meeting one Starter and 8 JL1 candidates had successfully completed their courses. Two JL2 courses had been held in June in Norwich and Dereham respectively. Two Starter courses had taken place in June in Great Yarmouth and Kings Lynn.

**Officials Liaison.** Thanks to all officials who had supported the County Challenge galas.

**Masters.** The East Region Championships will take place on Saturday 6 October in Newmarket. On line entries are required by 19 September. The East Region Inter County Masters Championships will take place, also in Newmarket, on Sunday 18 November.

**Synchro.** The Pilch's shop display, coinciding with the arrival of the Olympic torch in Norwich, had been a great success. Competitions had been attended in Potters Bar and Chesterfield. The East Region Synchro Development Day would be taking place at Hewett School, Norwich, on 22 September. 30 years of Norwich Synchro Swimming Club (originally called Hellesdon Seagulls) had been celebrated at an event at Wymondham. Following the success of the GB synchro team at the London Olympics, there had been an increase in the number of enquiries about synchro from parents and swimmers (one as young as 4!).

**Water Polo** No report.

**Open Water.** The East Region championships had taken place at Whitlingham Broad on Sunday 15 July. Prizes for the successful Norfolk entrants had yet to be presented. The President now has them and hopes to get them out to swimmers in the coming weeks (many other commitments permitting!).

**Disabled Swimming** A disability gala is due to take place at Riverside Pool, Norwich, on Saturday 15 September. This annual gala has traditionally been run by Janet Baker on behalf of Norwich City Council but, following her retirement, they no longer have the requisite manpower or financial resources. Norfolk County ASA (mainly Keith Belton) has taken over responsibility for organising the gala on this occasion and there is some funding available from the now-defunct Norwich & District Disabled Persons Swimming Club which will be put towards the cost. Entries have been received and medals ordered. Norfolk County ASA will need to decide the future of this event – especially as no entries had been received from any of the Norfolk affiliated clubs on this occasion.

**Education** No report.

**Records.** No report.

**Trophies.** Nothing to report.

**East Region.** A number of matters had been discussed at the most recent meeting on 5 September. It was noted that the net cost of running the East Region gala at Basildon had been higher than the UEA Sportspark costs. This is a matter that clearly needs to be reviewed if East Region galas are going to be held on a rotational basis (with Luton now also in the picture). A review of the Swim 21 structure is being undertaken by the ASA. Norfolk needs a representative on the new Club Development Group (even though Stewart Murray currently chairs the group). A number of changes were being proposed to the East Region constitution at its Annual Council Meeting on 8 September. County representative's terms of office will increase from two to three years. Robin Barrett had already been proposed (twice) as Norfolk's representative on the Technical Swimming Committee even though East Region seems to have overlooked this fact: the next meeting is on 16 September. There was a query about UEA City of Norwich SC booking a licensed meet on the same weekend as the East Region Winter Championships. The club event is a Level 3 meet for swimmers unlikely to be involved in a regional gala.

**County Development.** No meeting held recently but it is now planned to convene a meeting on 3 October.

**Handbook & Website.** Apologies for the late distribution of the 2012 Handbook. There are a few spares left if needed.

**Child Protection & Welfare.** No report.

**Press & PR.** No report

**Membership** Nothing to report.

### **37. ARRANGEMENTS FOR AGM**

The AGM will take place on Sunday 25 November at 2.30pm in Room A17 at Hewett School. Voting cards will be issued to club secretaries in accordance with the number of club members. Invitations and cards are not sent to individual members. The Hon. Secretary and Hon. Assistant Secretary will liaise over the arrangements and documentation.. Nominations for officers to be with the Hon. Secretary one week before the AGM. Written reports from all officers to go in the Annual Report pack to be with the Hon. Secretary one week before the AGM .latest please. Any proposed motions or rule changes for debate need to be with the Hon. Secretary by 1 October latest.

During the year several proposals have been made concerning county posts and these need to be taken into account when appointing officers at the AGM. Some may affect the rules and appendices but it was suggested that a complete overhaul of the rules, etc. should take place during 2013. Items noted for the coming AGM included:

- Handbook and Website responsibilities to be split into separate posts;
- Team Chaperone post to be dispensed with: (appoint a suitable person as required)
- Education Secretary post and sub-committee to be subsumed by the Development Sub Committee;
- Records and County Colours to be merged;
- East Region Swimming Committee representative to be added.

When looking to amend the rules, it was suggested that rules relating to Masters and Open Water competitions might be added alongside Swimming, Diving and Synchro. Sally Lelean and Paul Kendall were invited to propose suitable wording.

### **38. DATES FOR EXECUTIVE COMMITTEE MEETINGS IN 2013**

It was agreed to continue alternating meetings between Tuesdays and Wednesdays on a quarterly basis. The following dates were proposed and agreed: Tuesday 4 December 2012/Wednesday 6 March 2013/Tuesday 4 June 2013/Wednesday 4 September 2013, all commencing at 7.30pm.

Unless it is decided at the AGM to change the arrangements for AGMs from 2013, the AGM will be held on Sunday 24 November 2013 at 2.30pm.

The Hon. Assistant Secretary will book rooms at Hewett School for all the above dates.

### **39. ANY OTHER BUSINESS**

There was none.

The next meeting of the County Executive will take place on **Tuesday 4 December 2012** at Hewett School (Room A 17).