

NORFOLK COUNTY A.S.A.
Executive Committee Meeting – 4 December 2012 – Hewett School

PRESENT Mrs S Lelean (President), K Rumsey (Chairman), Mrs D McRoberts (Secretary), K Belton, (Treasurer), A.Smith (Asst. Secretary), Mrs M Tallowin (President Elect), Mrs J Child, J Digby, L Harvey, A Lelean, D Peck, J. Peggall, Mrs K Woodhouse

1. APOLOGIES Mrs N Ansell, Mrs D Barrett, G Garner, P Kendall, S Murray

2. MINUTES OF EXECUTIVE MEETING HELD ON 5 SEPTEMBER 2012

Agreed as a true record.

3. MATTERS ARISING

36. East Region. The need to appoint a county representative on the East Region Development Group had been overlooked at the AGM: (it has been added to the list of vacant positions below).

37. Rules of Norfolk ASA It had been agreed at the previous meeting that a complete overhaul of the county rules was needed along with details relating to Masters and Open Water championships. Adam Lelean agreed to lead this task so that a complete amendment is ready for submission to the 2013 AGM.

38. Date of 2013 AGM This is currently booked for the afternoon of Sunday 24 November but a suggestion had been made that it might be moved to a weekday evening. It was noted that attendance at the AGM on a Sunday is far better than at Executive meetings during the week and that evening meetings in the winter may not suit some of the attendees. No change was made but committee members agreed to continue to give the matter some thought.

4. CORRESPONDENCE

Complaints that some Past Presidents had not received invitations to the AGM had been answered at that meeting. Apologies were made to those overlooked and a new, concise, database of Past Presidents had now been prepared.

5. TREASURERS REPORT

The accounts as at 30 November showed income of £500.00 and expenditure of £1562.62 giving a deficit of £1062.62 on the year to date. Funds totalled £37765.94. £500 of sponsorship had been received from British Gas for the county championship galas. The £1000 subsidy relating to the National Inter Counties Championship had not yet been received. Affiliation forms for 2013 were about to be sent to clubs and need to be back to Norfolk County ASA by 31 January latest.

6. CURRENT SWIMMERS' ACHIEVEMENTS

The several achievements of Pat Jackson (EAST) at the National Masters Championships were reported. As were those of Shaun Watson (Dereham Otters) who had represented Great Britain in the biathlon under-25 age group in Dubai winning an individual silver medal and a team gold medal.

7. CO-OPTION & APPOINTMENT OF OFFICERS

a. Co-option of officers to the Executive Committee

In accordance with rule 7(a) the Executive Committee consists of county officers, past presidents and those listed in Appendix B of the County Handbook plus two nominated representatives from each affiliated club. Sub Committee secretaries, who might well not otherwise be members of the Executive Committee, need to be co-opted with voting rights (though some may be qualified to attend in another capacity, e.g. nominated club representative or past president). Under this requirement it was agreed that the following should be co-opted: Kevin Hall (Water Polo), Mrs Elaine Bowen (Norfolk Junior League) and Paul Kendall (Open Water).

b. Election of Sub Committee Secretaries, Officials and Representatives (if not done at the AGM)

Apart from Diving and Lifesaving posts (both currently inactive), those posts currently unfilled are:

Child Protection & Welfare Officer
Press & PR Officer
East Region Swimming Committee Representative
East Region Club Development Group Representative (as mentioned above).

The President will continue to seek nominees and report back to the next meeting.

c. Membership of Sub Committees

Secretaries are invited to report the names of sub-committee members where appropriate.

<u>Sub Committee</u>	<u>Secretary</u>	<u>Committee Members</u>
Emergency	C Galer	A Smith, Mrs D McRoberts
Finance	A Smith	G Clark, K Belton
Masters	Mrs S Lelean	A Lelean, Mrs D Mattless, Miss C Markwell

Synchro and Water Polo do not currently have sub committees as each only has one affiliated club.

8 MINUTES TO NOTE

(1) Development Sub Committee: 3 October 2012

Minutes noted.

It is planned to hold a Conference (perhaps jointly with Suffolk) in 2013. A proposal to hold three County Team Training Camps is to be put to club coaches. The future of the Swimability Gala needs to be resolved quickly.

(2) Competitions Sub Committee: 16 October 2012

Minutes noted.

Norfolk finished in 15th place in the Division 2 Gala at the National Inter County Championships. Norfolk would have finished in a higher position but for a dispute over the timing of the submission of a team list for the relay events. Norfolk was allowed to swim in these events but were awarded no points for them. Following the withdrawal by their club coaches of many of the City of Norwich swimmers, a revised but severely weakened team was eventually selected for the forthcoming Three Counties Gala. A separate 400m freestyle gala will take place at Wymondham Pool on Saturday 9 February. Entry forms for all the County Championship and Age Group galas have just been distributed to clubs.

9 REPORTS

Norfolk Junior League Affiliation forms are due out shortly for the 2013 competition.

Facilities Nothing to report.

Officials Examinations. Since the last meeting a further JL1 course was held in Norwich. Eleven JL1s, four JL2s and two Starters have successfully completed their courses. Plans are in hand for further JL1, JL2 and Starter courses during the next three months.

Officials Liaison. A full set of officials has been selected for the Three Counties Gala.

Masters. Norfolk finished in 2nd place in the East Region Inter County Masters Championships at Newmarket on Sunday 18 November. Nationally Norfolk finished in 10th place out of 29 counties equalling its best ever placing.

Synchro. Norfolk hosted a successful East Region Synchro Development Day at Hewett School, Norwich, on 22 September. A French synchro masters swimmer now attached to the Norwich Synchro club had won a gold medal in her age group at the National Synchro Championships.

Water Polo. No report.

Open Water. Awards for the most successful Norfolk entrants to the East Region championships held at Whitlingham Broad in July had now all been presented.

Disabled Swimming. No report.

Records. No report.

Trophies. A list of the trophies awarded in the 2012 County Championships has been sent to clubs asking for their prompt return to the Trophies Secretary.

East Region. No report.

County Development. No report..

Handbook & Website. It is hoped to get the 2013 Handbook distributed by the time of the County Relay Gala in March. Entry forms for the County Championship & Age Group galas are now on the website.

Child Protection & Welfare. No report.

Press & PR. No report

Membership Nothing to report.

10. ANY OTHER BUSINESS

Norfolk Records up to 2001 (comprising AGM and Executive Meeting minutes, accounts and handbooks some back to 1946) had previously been lodged with the Norfolk Records Office but it was felt that the documents for the subsequent years up to 2010 should now be submitted. John Peggall will liaise with Debbie McRoberts to get a full set of documents together.

The next meeting of the County Executive will take place on **Wednesday 6 March 2013** at Hewett School (Room A 17).