

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting –Wednesday 5 March 2014 – Hewett School**

**PRESENT** Mrs M Tallowin (President), Mrs D McRoberts (Secretary), K Belton, (Treasurer), A.Smith (Asst. Secretary), P Kendall (President Elect), Mrs D Barratt, R Barratt, Mrs E Bowen, Mrs J Boyd, C Galer, A Lelean, Mrs S Lelean, J Macdonald, S Murray, G Smith, Mrs K Woodhouse

**11. APOLOGIES** K Rumsey (Chairman), B Banham, Mrs J Banham, G Garner, D Peck, J. Peggall

**12. MINUTES OF EXECUTIVE MEETING HELD ON 3 DECEMBER 2013**

Agreed as a true record.

**13. MATTERS ARISING**

**3. Rules of Norfolk ASA.** Robert Proctor had challenged the revised Rule 6 relating to Past Presidents who remained as serving officers that had been agreed at the AGM. The Emergency Committee had discussed the change which allowed for a Past President to be a member of the Norfolk ASA. In fact only affiliated clubs, not individuals, can be members of Norfolk ASA. It was agreed that the rule should have read: 'Past Presidents who are still members of a club affiliated to Norfolk ASA'. The Executive agreed this wording and that it should be endorsed at the 2014 AGM. Alternative arrangements will need to be made in respect of any Past Presidents who are currently serving officers but not members of an individual club. The Treasurer will take appropriate action.

**3 Swimability Gala.** As reported at the previous meeting Norfolk Special Olympics Group were prepared to take on the running of this gala and had proposed that it be held on the last Saturday in September. It was left to the Disabled Liaison Officer to talk to this group to get this offer up and running. No report has been received from him on progressing the gala.

**7. Co-option & Appointment of Officers.** Two posts, Press & PR Officer and County Volunteer Co-ordinator, remain vacant. Advertisements have been put in the programme for the County Championships & Age Groups Galas.

**14. CORRESPONDENCE**

The Secretary reported on several items of correspondence that had been passed to the relevant county officers or circulated to clubs as appropriate. Some are mentioned in the reports below.

**15. TREASURERS REPORT**

The accounts as at 28 February showed income of £23124.40 and expenditure of £12007.41 giving a surplus of £11116.99 on the year to date. Funds totalled £61138.61. Affiliation fees had been paid on time by all the competitive clubs. Gala entries and gates were up on the previous year as is pool hire. Suffolk ASA has been billed £841.09 towards the cost of the long distance gala: they retain their own entry fees. The cost of the swimming conference was £1133.29 and a subsidy of £500 had been received from East Region. British Gas had again paid sponsorship of £500 towards the county championships: some had been used to purchase clipboards for county officials at the galas.

**16. CURRENT SWIMMERS' ACHIEVEMENTS**

Amongst her various recent achievements Jessica Jane Applegate had lowered her SM14 400m IM long course British record by more than 5 seconds during the East Region Winter Championships. In the Masters 75-79 age group, Alan Jackson had broken the British short course 100m IM record at Sudbury.

**17. MINUTES TO NOTE**

**Competitions Sub Committee: Tuesday 26 January**

Minutes noted. The East Region Inter Counties Championships Gala will take place on Sunday 6 July at Basildon. The team will be selected at the next Competitions Sub Committee meeting on Tuesday 15 April.

**18. REPORTS**

**Norfolk Junior League.** Details of the first round draw and arrangements for 2014 have been distributed to competing clubs. Only 10 teams have entered including two 'B' teams so there will be 5 teams in each of the galas to be held at Dereham and Wymondham on Saturday 22 March. As there are only 5 teams, the host clubs will need to provide an extra judge. The points system will be revised accordingly.

**Facilities.** There was nothing new to report.

**Officials Examinations.** Congratulations to Nigel Utting on passing the Referee exam. Assessments for JL1 and JL2 candidates are taking place during the current county championship galas at Thetford. It is hoped to run new JL1 and JL2 courses in June: details to follow shortly.

**Officials Liaison.** Sufficient officials have come forward for most of the Thetford galas with Saturday morning sessions seemingly the least popular. Officials are now required for the County Relay and County Masters galas.

**Masters.** The Norfolk County Masters Championships and Open Gala will take place on Saturday 17 May at the UEA SportsPark. Entry forms are now on the Norfolk ASA website.

**Synchro.** 15 swimmers took part in the East Region Development Day at Chelmsford (where the diving session was especially popular). A routine had been developed to promote Sports Relief and a photograph and report had appeared in the local media. The annual display had been held at Wymondham. Training is underway for the East Region competition at the end of March in Stevenage.

**Water Polo.** An introductory course for 12-16 year old boys and girls had been advertised and had taken place at Wymondham.

**Open Water.** Courses for open water officials are taking place on 12 and 13 April at Kentford. Paul Kendall is willing to bring courses to clubs if there is a minimum of four candidates (who do not have to be existing swimming officials). The East Region Championships (incorporating the Norfolk Championships) is on 20 July at Whitlingham Broad. Plans for open water training courses at Fritton Lake have been discussed with up to 14 two-hour courses proposed between May and August. Norfolk ASA supported the proposal and agreed to fund part of the cost and ensure that the initiative is covered by insurance. Attendees need to be members of Norfolk ASA affiliated clubs. If Suffolk swimmers wish to attend, assuming there are sufficient places, they will need to pay the full cost.

**Disabled Swimming.** A course for officials who may officiate at disability events or galas which include disabled swimmers is taking place on Sunday 25 May in Newmarket.

**Records.** Nothing to report.

**Trophies.** Redundant age group trophies (some unused for 6-7 years and some damaged) are to be repaired as necessary, rededicated and used for the open water championships. One may be used to replace a missing 200 IM trophy. Those not used in these ways are being passed to past winners whose names feature on them to 'caretake' them.

**East Region.** At the meeting on 2 February, an East Region Strategy for 2014-17 was developed and has been distributed. Budget reviews took place for individual disciplines. Guidance was prepared concerning county representatives attending the appropriate regional committees with emphasis on those representatives who are unable to attend finding a suitable substitute to ensure every county is included in the decision making processes – and county secretaries will be told if there is a pattern of non-attendance by their county representatives on any committee. A new East Region website has been developed and initial feedback seems positive.

**East Region Competitive Swimming.** A development camp was held at Culford in February. A further coaches' forum is scheduled to take place this month. Norfolk had declined to be involved in the new junior inter-counties gala, organised by Bedfordshire, which had taken place in Biggleswade. It is likely to move to 50m mode in 2015 and be held in Luton. If Norfolk wishes to participate, it needs to let the organisers know at an early date.

**County Development.** At the recent East Region Development Group meeting Swim 21 accreditation was discussed. Diss Otters' application has been approved. A workforce planning document has been circulated to clubs seeking their views. Details of a sports commentary course have been circulated to clubs.

**County Handbook.** Copies for 2014 are to be distributed at the end of March. Adam Lelean will look at further possible rule changes for the 2014 AGM. The inclusion of officers in the Competitions Sub Committee who currently have to be co-opted would be helpful.

**County Website.** Further information is being added to the website.

**Child Protection & Welfare.** No report.

**Press & PR.** This post had not been filled at the AGM. Despite this there had been some good publicity provided by local clubs in the Eastern Daily Press recently.

**Membership.** Fakenham have not affiliated and will revert to being a teaching club pending the outcome of the problems with both pools in the town: one is closing in July due to costs whilst the other needs major costly refurbishment to stay open.

**County Volunteer Co-ordinator** This post had not been filled at the AGM.

## **19. ANY OTHER BUSINESS**

It was good to see East Region President and National Arena League Secretary, Ian McKenzie, at the County Championships at Thetford. However problems were reported relating to a lack of seating and some abuse to the trophies helpers by parents.

The next meeting of the County Executive will take place on **Tuesday 3 June 2014** at Hewett School (Room A17).