

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting –Tuesday 7 June 2016 – Hewett Academy**

**PRESENT** Mrs K Woodhouse (President), K Belton, (Treasurer), A.Smith (Asst. Secretary), G Applin, C Galer, P. Kendall, A Lelean, Mrs S Lelean, D Peck, Mrs C Rose, Mrs T Spinner, Mrs M Tallwin.

**20. APOLOGIES** K Rumsey (Chairman), Mrs D McRoberts (Secretary), Mrs D Barratt, R Barratt, J Digby, S Murray, J Peggall.

**21. MINUTES OF EXECUTIVE MEETING HELD ON 2 MARCH 2016**

Agreed as a true record.

**22. MATTERS ARISING**

**13. Election of Officers.**

The Press & PR post remains vacant. The post of County Volunteer Coordinator also remains unfilled.

**19. President Elect.**

Following the death of Warwick Thompson, reported at the previous meeting, the post of Vice President is vacant. The President had received much support for the suggestion that Jean Thompson, Warwick's widow, who invariably accompanied him to galas, should be appointed to the post in Warwick's place and that she should, therefore, become President in 2017. This was agreed by those present. The President said that she had spoken to Jean and she would be delighted to take on the role. The President will notify Jean of the decision.

**23. CORRESPONDENCE**

Various emails and other correspondence had been forwarded to the appropriate officers or to the clubs for information. An invitation had been received for the county to send two representatives to the County Conference-One Direction 2017-21 event which is to take place on 19 October at Kegworth, Derbyshire. The Secretary was asked to respond and say that Norfolk expected to be represented. Attendees to be notified nearer the time. (Chris Galer might be available to attend).

It was also mentioned that, in view of data protection problems, dates of birth should not be published anywhere, just year of birth where necessary (e.g. on lists of swimmers participating in a gala). It was also mentioned that some swimming officials have notified the ASA (perhaps by unwittingly ticking a box on an application form) that their details should not be published at all! It was pointed out that, in order to be effective, lists of swimming officials do need to include minimum data (i.e. qualification, licence position, club and contact details) and it was agreed that this information should not breach data protection rules.

**24. TREASURERS REPORT**

The accounts as at 31 May showed income of £43150.50 and expenditure of £34723.91 giving a surplus of £8426.59 on the year to date. Funds totalled £63650.38. Some entry money for the County Qualifier Gala had come in late and some for the County Challenge Gala had come in early, which had given a rather inflated income figure for event entries. Stock sales were up as a result of the Three Counties Gala. A large amount of trophies and medals had been purchased for the various county events. There had been little expenditure on development activities to date.

**25. CURRENT SWIMMERS' ACHIEVEMENTS**

Congratulations to Jessica Jane Applegate who has been selected to swim at the Paralympic Games in Rio de Janeiro.

**26. MINUTES TO NOTE: COMPETITIONS SUB COMMITTEE – TUESDAY 10 MAY 2016**

Minutes noted.

Reports were made on the County Championship & Age Group Galas, the Three Counties Gala and the County Masters Gala. Arrangements were put in hand for the forthcoming East Region Inter Counties Gala: details have been received, the East Region Swimming Manager has been informed that Norfolk will be participating and invitations have been sent out to swimmers. Arrangements were discussed for the County Challenge and County Relay Galas.

The meeting had attempted to agree a fixture list for county galas in 2017 but there were a lot of problems with significant changes being suggested to the formats, dates and locations of these galas. It is hoped to resolve this situation at the next meeting in July after a Coaches Forum which is due to be held in June.

A new team selection policy was proposed and agreed at the Competitions Sub Committee. All clubs should have copies of this and, in particular, be aware of the penalties incurred by swimmers who decline to represent the county.

**27 REPORTS**

**Norfolk Junior League.** UEA City of Norwich had won the Copeman Cup at Wymondham and Thetford Otters had won the Christine Clark Cup at Thetford. The league AGM will take place as the first item on the agenda of the next Competitions

Sub Committee meeting on 19 July. Some major changes to the format and location of the competition had been proposed and will need to be resolved at that meeting.

**Facilities.** Nothing to report.

**Officials Examinations.** Since the last meeting one starter and two JL1 candidates had successfully completed their courses. Bernie Whitbourn successfully completed his Referee assessment. A JL2 course and a JL1 course were both due to take place in the next few days, and a starter course is due to be held later in the month.

**Officials Liaison.** There had been a very poor response for officials to support the Masters gala. Hopefully there will be a better response for the forthcoming County Challenge and County Relay galas.

**Masters.** The Norfolk Masters Championship and Open Gala took place as a full day and a long course event for the first time on Saturday 7 May at the UEA Sportspark. The gala had been well attended and had slightly over-run but, apart from the shortage of swimming officials (mentioned above), it had been deemed a great success with many complimentary emails received afterwards. Despite the doubts, it was estimated that there had been a net profit of c. £1500 on the event. Apart from some very minor changes, to avoid another over-run, and publicity for the gala and invitations to swimming officials going out a lot earlier, it was proposed to repeat the gala on Saturday 13 May 2017 with the format remaining all day and long course. Thanks to all those who had helped to make the gala such a success.

**Synchro.** Several competitions had been attended though there had been an unfortunate clash of dates in one case. Some new swimmers had recently joined. Two parents had qualified as basic assessors. The annual display would take place at Wymondham pool at the end of June.

**Water Polo.** No report.

**Open Water.** The second half of the East Region Open Water Development Programme is taking place at Welwym Garden City in an open water environment. The East Region (incorporating the Norfolk County) championships take place at Whitlingham Broad on 17 July. Officials and helpers are required. The open water training at Fritton Lake re-started on 29 May with 12 weeks booked. Over 30 swimmers attended including a small number from Suffolk. At the moment the minimum age is 12 but one 10 year old (11 by the end of the year) had asked to join. It was suggested that this should be at the discretion of the coach (John Digby). It was thought that younger swimmers had participated previously.

**Disabled Swimming.** The Swimability Gala takes place at Riverside Pool, Norwich, on Saturday 2 July. Officials and helpers are required please (contact Tony Moore).

**Records.** No report.

**Trophies.** New shirts for officials with the county badge are now available.

**East Region.** Various matters were reported following the recent Board meeting. A new Disability Swimming Manager (Jackie Harvey) has been appointed. There is a new licensing panel and Simon Gee is the new licensing officer. Monthly newsletters are now being sent by email to all club secretaries to keep clubs informed about East Region activities.

**East Region Competitive Swimming.** The East Region Short Course Winter Championships will be held at Luton on 4 – 6 November.

**County Development.** Darren Peck, Chris Galer, Stewart Murray and Keith Belton had been visiting all the competitive swimming clubs plus the water polo organisation in Norfolk to explain and discuss the development plan. A report of the visits and a list of the expectations and requirements from each of the clubs was handed out during the meeting. All clubs were keen on the £500 grant towards coach/teacher qualifications, the process for which is currently being worked out. Details of on-line and other courses have been sent to clubs. Most clubs were not aware of the information that was being communicated to them - and one club committee didn't even realise that part of the membership fee they paid went to Norfolk County ASA! Clubs are to be re-visited and a County Conference is being planned for a date in November 2016.

**County Website.** A check will be made that there are no dates of birth on the website

**Child Protection & Welfare.** No report.

**Press & PR.** No report.

**County Volunteer Co-ordinator.** No report

## **28. ANY OTHER BUSINESS**

**It was agreed that the AGM should take place on Wednesday 23 November 2016. (Please note date).**  
Tony Smith announced that he would be standing down from his three county posts at the AGM.

The next meeting of the County Executive will take place on **Wednesday 7 September 2016** at Hewett Academy.